

Blackshaw Nursery

201 Blackshaw Road, Tooting, London. SW17 0BZ.

Fire Safety Policy

Scope

1. The aim of this policy is to ensure the safety of employees, parents, children, contractors, visitors and members the public who may be affected by a fire on the premises.

Regulatory Requirements

2. The Regulatory Reform (Fire Safety) Order 2005 (RR(FS)O).

Fire Risk Assessment

3. The premises are subject to a fire risk assessment. The completed assessment is kept on the premises and a copy is held by ESP Training & Consultancy. Remedial actions identified are to be rectified as a matter of urgency and monitored as part of a planned audit programme.

Arrangements

4. In particular, Blackshaw Nursery will comply with the following:
 - a. We will appoint one or more competent persons to carry out the preventative and protective measures required by the RR(FS)O.

Note: A 'competent person' is one with sufficient training and experience or knowledge or other qualities to be able to implement these measures properly.

ESP Training & Consultancy

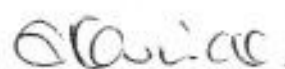
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- b. We will provide our employees with clear and relevant information on the risks to them as identified by the fire risk assessment, about the measures to prevent fires and how these measures will protect them.
- c. We will consult our employees regarding the nomination of persons to carry out particular roles in connection with fire safety and about proposals for improving fire precautions.
- d. We will inform non-employees, such as parents, contractors and visitors, of the risks relevant to them, with information about the nominated competent persons and about the fire safety procedures for the premises.
- e. We will cooperate and coordinate with other responsible persons in premises adjacent to the building, inform them of any significant risks we find and how we will seek to control those risks which might affect the safety of their employees.
- f. We will provide the employer of any person who is working on our premises (e.g. official visitors or contractors) with clear and relevant information on the risks to those employees and the preventative and protective measure taken. We will also provide those employees with appropriate instructions and relevant information about the risks to them.
- g. We will consider the presence of any dangerous substances and the risk these present to relevant persons in the event of fire.
- h. We will establish a suitable means of contacting the emergency services and provide them with any relevant information about dangerous substances held on site.
- i. We will provide appropriate information, instruction and training to our employees, during working hours, regarding the fire precautions in their workplace, when they start working for us and from time to time, as necessary, throughout the time they work for us.
- j. We will ensure that the premises and any equipment provided in connection with firefighting, fire detection and warning, or emergency routes and exits are covered by a suitable system of maintenance and are maintained by a competent person in an operational state, efficient working order and in good repair.
- k. Our employees must cooperate to ensure that our workplace is safe from fire and its effects. They must not do anything that will place themselves or other people at risk.



ME Ellis
01 Jan 15



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